**BOARD MEMBERS**

**John Lugo**, President | **Jennifer Ragan**, Vice President | **Deanne Jenkins**, Treasurer | **Arlene Lugo**, Recording Secretary | **Anton Keith**, Corresponding Secretary

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| ITEM & NOTES |
| Call to order/ Welcome & Board Introductions* The President called the meeting to order and welcomed attendees.
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| Old Business - Approval of Minutes from October 15, 2019 Meeting* Meeting minutes approved.
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| Principal Remarks * Mrs. Drzewucki welcomed all families and discussed some of the upcoming events and activities at the school.
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| Teachers Report * Mr. Kurtz and Ms. Tissandier represented the staff and did not have anything to report.
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| Treasurer ReportReport and highlights were provided as follows: * + Membership: $10 earned for November
		- Faculty Membership (1)
		- Membership goal was $3650.00, actual met is $2501.63
	+ Spirit Wear: TMMG sent an invoice for the amount of $775.00, Check was mailed and account is in good standings.
	+ Holiday Shop:
		- Total income: $8,247.71, Net income was $3,428.62 (Goal was $1500. We exceeded the goal by $1,928.62)
	+ Read-a-thon:
		- Total amount raised: 9,389.25, amount we will receive: $7,511.42
		- Expenses for the winning prizes for the event totaled: $291.92 (2x Amazon Kindle Fires, 4x Movie passes, 3x Amazon Gift cards, Pizza Party and Silly Stringing our awesome principal!)
		- Check has NOT been received for this event.
	+ Amazon Smile: The amount of $46.67 was deposited on 11/12/19 for the dates 7/1/19-9/30/19
	+ Chick-fil-A Spirit Night: We received a check in the amount of $241.52. We budgeted for $150, so we exceeded our budget by 91.52.
	+ Box Tops: We received a check in the amount of $337.90
	+ Square Fees for the school year: $140.63
	+ Rental for Hops on Pops for the cotton candy machine: Final amount of 78.02 was withdrawn on 11/21/19 and we are all caught up and paid in full.
	+ All cash and checks in the treasurer’s possession have been deposited, recorded and all accounts are up to date and reconciled to the penny.
	+ All reimbursements have been given for the Harvest Festival.
	+ The PTO has $22,475.51; this includes checks from Spirit Night and Box tops, the read-a-thon check and the current amount in the bank account.
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| Committee Reports* Hospitality/Staff Appreciation- Christi DeCateret (Not Present)
	+ No new updates.
* Box Tops- Becky Cookson (Present)
	+ Collection thus far totaled $126.00
* Spirit Wear-Vacant
	+ No new updates.
* Membership-Vacant
	+ No new updates.
* Volunteer Coordinator-Becky Cookson (Present)
	+ No new updates.
* Spirit Nights-Sandy Long (Present)
	+ Panera event made $364.99.
	+ Next Spirit Night has been moved to April 14 scheduled for Chipotle.
* Community Partnerships-Vacant
	+ No updates.
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| Open Discussion * There was open discussion about the Wilson Walk for Fitness and the need to have a lead for the event. The board expressed concerns about the lack of volunteering to lead efforts and if this continued the event activities would be limited to having the walk and handing out of waters.
* The Principal stated that she would schedule a planning meeting in the coming weeks and would send out a mass communication to families and staff to help with getting support for the event.
* Ms. Tissandier took the lead on the spirit wear for the walk.
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| Adjournment – Meeting adjourned at 7:24PM  |